



Barnstaple Town Council

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Mr Robert Ward, Town Clerk

A Pre-meeting for Committee Chairs will be held at 6.30pm in the Dodderidge Room.

You are hereby summoned to attend the **BARNSTAPLE TOWN COUNCIL MEETING** on **Monday 24th July 2023 at 7.00 pm** in **The Guildhall, Butchers Row, Barnstaple** for the transaction of the undermentioned business.

Questions by the public

There will be a period for questions by the public at a time to be determined by the Chairman. Anyone wishing to ask questions is requested to notify the Town Clerk by 12 noon on the day of the meeting.

Recording, photographs and filming

In accordance with the Council's Protocol for the Recording or Reporting of Council and Committee Meetings, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting.

Mr Robert Ward
Town Clerk
Tuesday 18 July 2023

AGENDA

1. **To receive and approve apologies for absence.**
All apologies must be notified to the Town Council offices by 5pm on the day of the meeting.
2. **To receive any dispensations and disclosable pecuniary or other interests.**
3. **To approve as a correct record the minutes of the Town Council Meeting held on 19th June 2023 (Pages 3 - 8)**
4. **Mayor's Announcements.**
5. **To receive a report (if any) from Devon & Cornwall Constabulary**
6. **To receive reports (if any) from Devon County and North Devon District Councillors.**
7. **To receive and adopt the minutes of committees and the resolutions contained therein as shown below, and to consider any questions on reports contained in the minutes of committees, asked by members of the Council in accordance Standing Order 24:**
 - a. **Community Development Committee, 1st June 2023 (Pages 9 - 11)**

- b. Staffing Committee, 12th June 2023 (Pages 12 - 13)
- c. Finance & General Purposes Committee, 12th June 2023 (Pages 14 - 16)
- d. Planning & Transportation Committee, 15th June 2023 (Pages 17 - 19)
- e. Environment Committee, 10th July 2023 (Pages 20 - 22)

8. To receive and adopt the minutes of the Rock Park Trust Committee of 10th July 2023 (Pages 23 - 24)

9. To consider the appointment of a representative to Age Concern Barnstaple and North Devon

10. To consider reports (if any) from Town Council representatives to outside bodies and determine any actions arising.

11. Great Western Railway consultation on the proposed closure of Ticket Offices (Pages 25 - 26)

To consider and approve a letter of response to the consultation on the proposed closure of station ticket offices from Barnstaple Town Council (draft letter attached).

The consultation closes on Wednesday 26th July.

12. Town Council Vision and Strategy

To appoint a working group to consider and develop a Barnstaple Town Council vision and Strategic Plan.

13. Town Clerk's Report